

# Department of Revenue

## Motor Vehicle Division

### Labor and Parts Certification

This is to certify that I, \_\_\_\_\_, repaired the following described vehicle or had the vehicle repaired by:

(Name)

\_\_\_\_\_  
(Name & Address)

(Year &amp; Make Vehicle)

(Vehicle Identification Number)

and this vehicle was rebuilt in Georgia in accordance with §40-3-37 (b) (1) of the OCGA. Listed below are the identification numbers of the vehicles from which the used parts were taken. (List when applicable.)

Location of the parts vehicles(s): \_\_\_\_\_

Were two (2) or more major component parts\* used to restore this vehicle? ☐ Yes ☐ No

\*A **major component part** is any one of the following sub-assemblies of a motor vehicle: (A) Front clip assembly (fenders, hood and bumper); (B) Rear clip assembly (Quarter panels, floor panel assembly and the roof assembly, excluding soft tops); (C) Engine and transmission; (D) Frame; (E) Complete side (Fender, door, and quarter panel). If the vehicle required less than two (2) major component parts to restore it to a safe operable condition, the title will be branded as "**Salvaged-Repaired**". If the vehicle required two (2) or more major component parts to restore it to a safe operable condition, the title will be branded as "**Rebuilt**".

**Submit a photocopy of your current Georgia re-builder's license unless the vehicle was in your name prior to it being declared salvage.** Was this vehicle damaged in shipment and disclaimed by the manufacturer?

☐ Yes ☐ No

Check Parts Replaced in Repair of Vehicle:

Please Check One (More if applicable)

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Front Bumper             | <input type="checkbox"/> Deck Lid                 | <input type="checkbox"/> Windshield             | <input type="checkbox"/> Wrecked                |
| <input type="checkbox"/> Grille                   | <input type="checkbox"/> Rear Body Panel          | <input type="checkbox"/> Floor Pan              | <input type="checkbox"/> Burned                 |
| <input type="checkbox"/> Left Fender              | <input type="checkbox"/> Rear Bumper              | <input type="checkbox"/> P/U Cab                | <input type="checkbox"/> Recovered (Theft)      |
| <input type="checkbox"/> Right Fender             | <input type="checkbox"/> Right Rear Quarter Panel | <input type="checkbox"/> P/U Bed                | <input type="checkbox"/> Flood                  |
| <input type="checkbox"/> Hood                     | <input type="checkbox"/> Right Rear Door or Skin  | <input type="checkbox"/> Left Cab Corner – P/U  | <input type="checkbox"/> T-56                   |
| <input type="checkbox"/> Radiator Support         | <input type="checkbox"/> Right Front Door or Skin | <input type="checkbox"/> Right Cab Corner – P/U | <input type="checkbox"/> Owner Retained Salvage |
| <input type="checkbox"/> Left Inner Fender/Apron  | <input type="checkbox"/> Roof Skin or Assembly    | <input type="checkbox"/> Back Cab Panel         | <input type="checkbox"/> Hail Damage            |
| <input type="checkbox"/> Right Inner Fender/Apron | <input type="checkbox"/> Engine                   | <input type="checkbox"/> Interior               | <input type="checkbox"/> Other                  |
| <input type="checkbox"/> Left Front Door or Skin  | <input type="checkbox"/> Transmission             | <input type="checkbox"/> Wheel/Tires            |   |
| <input type="checkbox"/> Left Rear Door or Skin   | <input type="checkbox"/> Frame                    | <input type="checkbox"/> Dash Pad               |   |
| <input type="checkbox"/> Left Rear Quarter Panel  | <input type="checkbox"/> Frame Section            | <input type="checkbox"/> Header Panel           |   |
| <input type="checkbox"/> Air Bag & Sensors        |   |   |   |
- ☐ I purchased the vehicle in a repaired condition from:

\_\_\_\_\_  
(Name and Address Including City, State & Zip)

Sworn to and subscribed before me:

**Certification by Owner**

This \_\_\_\_\_ of \_\_\_\_\_  
(Day) (Month) (Year)

\_\_\_\_\_  
(Signature & Seal or Stamp of Notary Public)\_\_\_\_\_  
(Date My Notary Commission Expires)

To the best of my knowledge, the information contained herein is true and correct. I understand that this vehicle cannot be sold or transferred until a certificate of title has been issued in my name, in compliance with §40-3-37 of the OCGA.

\_\_\_\_\_  
(Signature of Owner) (Date)\_\_\_\_\_  
(Telephone Numbers Including Area Codes)\_\_\_\_\_  
(Alternate Telephone Number Including Area Code)

**Important:** The information on this form must be legible. Alteration or erasure voids this form. Please include photographs of the vehicle in a damaged condition per §40-3-37 and §7-1-90 of the OCGA. Any person who rebuilds or repairs a salvage motor vehicle shall submit an application for certificate of title and obtain an inspection of such vehicle prior to the painting of such vehicle.

## Salvage Title on a Rebuilt Vehicle

After you obtain a **“Salvage”** certificate of title and rebuild or have someone rebuild the vehicle for you, you must apply for a **“Rebuilt”** certificate of title. To apply for a **“Rebuilt”** title, the following documents and fees must be submitted together to either the owner’s County Tax Commissioner’s office; one of the privately owned inspection stations approved by the state or to this Department at the following address:

**ATTN: Salvage Unit**  
Dept. of Revenue/Motor Vehicle Division  
PO Box 740384  
ATLANTA, GA 30374-0384

**Important:** The vehicle is not to be painted until after it has been inspected and has passed an inspection by the Motor Vehicle Division’s Inspection Unit.

1. One or more pictures of the motor vehicle in its salvaged condition.
2. A completed title application, Form MV-1, typed, electronically completed and printed or printed legibly by-hand in blue or black ink in the vehicle owner’s full legal name. The vehicle owner must sign this completed application. If jointly owned, each owner’s full legal name and signature is required. A natural person’s full legal name is his or her complete name as it appears on his or her valid Georgia driver’s license or Georgia identification card. For natural persons, enter each owner’s valid Georgia driver’s license or state-issued identification card number in the spaces provided. Most motor vehicle forms can be electronically completed and printed from this Department’s website, [www.dor.ga.gov](http://www.dor.ga.gov), for signing and submission.
3. The **“Salvage”** title issued in the applicant’s name or properly assigned to the applicant using their full legal name. **Note:** Every Georgia owner, other than a licensed dealer, is required to obtain a Georgia title in their name for the vehicle before transfer of title.
4. A Request for Inspection of a Rebuilt Motor Vehicle, Form T-22R, completed and signed.
5. A Labor and Parts Certification, Form T-129, completed and signed by the vehicle owner with his or her signature notarized. The notary public must affix their notary seal or stamp and record the date their notary commission expires in the spaces provided.
6. Bills of sale showing the rebuilder or the owner as the purchaser, listing each part used in repairing the vehicle. These bills of sale must indicate whether the part was purchased “new” or “used”. The stock number or part number must be shown along with the part name, when the part is purchased “new”. If the part is used, the serial number of the vehicle the part was taken from must be shown. Each parts bill of sale must be signed with the full signature of the seller. The title for the vehicle the parts were taken from must be on file with this Department or submitted at the time of application. If the title for the parts’ vehicle was surrendered to another state, a certification must be obtained and submitted from the accepting state.
7. A certified check or money order for \$118.00, that includes the \$18.00 title fee and the \$100.00 inspection fee, payable to the office processing your application, the Department of Revenue or the Office of the Tax Commissioner. When applying at an inspection station, your certified check or money order must be payable to the Department of Revenue. Please do not include the inspection station’s fee in your check or money for the fees due the state.
8. A photocopy of the re-builder’s license issued by the Secretary of State’s Office, unless the vehicle was titled in your name prior to it being declared salvage.

**Note:** This vehicle must pass an inspection by the Motor Vehicle Division’s Inspection Unit before a new certificate of title or license plate will be issued.

When the properly completed title application, Form MV-1S; supporting documents; and fees have been received and are in order, the Inspection Unit will be notified. An Inspector will telephone your contact person at the telephone numbers listed on your Request for Inspection of a Rebuilt Vehicle, Form T-22R, during business hours, Monday through Friday, excluding state holidays, to schedule an appointment for the inspection of the vehicle. If this vehicle passes an inspection, the inspector will authorize the issuance of a Georgia title branded as “Rebuilt” or “Salvaged-Repaired” based on the number of major component parts used to restore the vehicle to a safe operable condition.

If the vehicle’s restoration required less than two (2) major component parts, the title, when issued, will be branded as **“Salvaged-Repaired”**.

If the vehicle’s restoration required two (2) or more major component parts, the title, when issued, will be branded as **“Rebuilt”**.

The address of your County Tax Commissioner’s office can be found in the government section of your telephone directory or from this Department’s website, [www.dor.ga.gov](http://www.dor.ga.gov). The inspection stations charge a fee for the use of their facilities. Please contact the inspection station for their fee, acceptable method of payment, i.e. personal check, business check, cash, credit card, etc., directions to their station, the days and hours they are open for inspections, etc.

The telephone number and the address of each of the state-approved inspection stations can also be found from this department’s website, [www.dor.ga.gov](http://www.dor.ga.gov).